

CHARTER  
FOR THE  
NATIONAL AIRSPACE SYSTEM  
WESTERN-PACIFIC REGIONAL  
CONFIGURATION CONTROL BOARD

(AWP RCCB)

February 2003

*SA*  
*3/5/03*  
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Charter  
for the  
National Airspace System  
Western-Pacific Regional  
Configuration Control Board  
(AWP RCCB)

1.0 INTRODUCTION

1.1 Purpose

This charter establishes the National Airspace System (NAS) Western-Pacific Regional Configuration Control Board (AWP RCCB) and assigns responsibility for establishing baselines and controlling configuration items (CI) as specified in Appendix A. A listing of the configuration identification documentation/ drawings for these CI's is provided in Attachment A to the AWP RCCB Operating Procedures.

1.2 Authority

The AWP RCCB is authorized by the NAS CCB in accordance with the policies and procedures established in the latest approved revision of FAA Order 1800.66, Configuration Management Policy.

2.0 RCCB RESPONSIBILITIES

The AWP RCCB shall have the following responsibilities:

- a. Performing AWP RCCB functions as established in this charter and in accordance with FAA Order 1800.66.
- b. Approving and implementing the AWP RCCB Operating Procedures and any changes to the document.
- c. Establishing baselines for the CI's specified in Appendix A and controlling subsequent changes to those baselines and other CI's as specified in Appendix A. Changes which are beyond the authority of the AWP RCCB are referred to the appropriate CCB as outlined in the AWP RCCB Operating Procedures.

- d. Ensuring strict adherence to configuration control procedures in processing all changes to the baselines under AWP RCCB control. The procedures are documented in FAA Order 1800.66 and the NAS Subsystem Baseline Configuration and Documentation Listing (NAS-MD-001).
- e. Ensuring case files for both National and Regional NCP processing are accurately completed and undergo thorough evaluation by AWP RCCB member organizations. Actual text of changes to baselined documents shall accompany the case file/NAS Change Proposal (NCP) being addressed by the RCCB.
- f. Reviewing proposed changes for technical, interface, financial, schedule and benefits impacts. In reviewing proposed changes, due consideration shall be given to improving operational effectiveness (including safety), providing for adequate logistics support requirements and/or bringing about significant life cycle cost savings which includes the costs of research, development, test, procurement, production, installation, field test and acceptance, cutover to service, maintenance, operations, decommissioning, dismantling, salvaging, excessing, and final disposition.
- g. Issuing Regional Configuration Control Decisions (CCDs) which are directives for establishing baselines or making changes to these baselines and other configuration items under AWP RCCB control. Copies of approved changes are forwarded to the headquarters Office of Primary Responsibility (OPR) for information purposes as required.
- h. Approving the schedule for implementation of approved changes and ensuring these changes are implemented as scheduled.
- i. Submitting changes to the AWP RCCB Charter, including proposing additional CI's for AWP RCCB control, to the NAS CCB for approval.
- j. Approving additions, deletions or other modifications to the listing of configuration identification documents in Attachment A of the AWP RCCB Operating Procedures.
- k. Approving changes to other documents controlled by the AWP RCCB which are not subject to the NCP process. (See Attachment B to the AWP RCCB Operating Procedures for a list of these documents).
- l. Ensuring that case files for emergency modifications processed in accordance with FAA Order 6032.1, Modifications to Ground Facilities, Systems and Equipment in the National Airspace System, have all the information required before being forwarded for prescreening or NCP processing.

- m. Ensuring that case files for modifications to equipment being replaced or scheduled to start being replaced within three years are processed in accordance with FAA Order 1100.157 National Systems Engineering Divisions Maintenance, AOS-200.
- n. Ensuring that case files for Regionally baselined equipment (not nationally baselined or maintained) are coordinated with other Regions with similar equipment prior to being addressed by the AWP RCCB.

### 3.0 CCB PARTICIPANTS

The participants of the AWP RCCB shall be the following persons or their designated representatives:

- a. **Members**
  - 1) **Chairperson** - Manager, Airway Facilities (AF) Division, AWP-400; may be delegated
  - 2) **Executive Secretary** - Configuration Manager, AWP-474.51, with authority delegated by ACM-20.
  - 3) **Other Permanent Members** -
    - a) Manager, Air Traffic (AT) Division, AWP-500; may be delegated
    - b) Manager, Flight Procedures Office, AVN
    - c) Manager, AF Resource Management Branch, AWP-420
    - d) Manager, NAS Implementation Center, ANI-900
    - e) Manager, Operations Branch, AWP-470
    - f) Manager, Requirements Branch, AWP-510
    - g) Representatives, Department of Defense (DOD); 910, AWP-920 and AWP-930
  - 4) **Ad Hoc Members** - Ad hoc members represent FAA organizations, other than those already represented within the permanent AWP RCCB membership, which will be impacted by changes being decided by the AWP RCCB.

Their function shall be to ensure that proposed changes are consistent with the technical and policy positions of their organizations. Examples of ad hoc members would be AF System Management Office (SMO) and AT Facility Managers to evaluate changes and attend CCB meetings when changes (or other business) impacting their areas are addressed.

- b. **Technical Advisors, Consultants and Program Control Specialists** -Personnel from various government and contractor organizations attend AWP RCCB meetings to provide specialized technical or program management information.

#### 4.0 RCCB ADMINISTRATION

The AWP RCCB Executive Secretary shall be responsible for attending AWP RCCB meetings on a quarterly basis (as approved by the AWP RCCB Chairperson. The Executive Secretary Procedures, Appendix A to the AWP RCCB Operating Procedures, contain a detailed description of these responsibilities.

#### 5.0 RCCB DECISIONS

After a case file is assigned NCP status and submitted to the AWP RCCB, CCD action is required; an NCP not yet submitted to a CCB may be withdrawn. Prior to the assignment of an NCP number, a case file may be withdrawn or rejected during the Regional review process.

The AWP RCCB Chairperson shall make the final decision on each NCP. This decision may be based on the review and evaluation of the CCB. The decision shall be documented in a CCD prepared by the Executive Secretary and signed by the Chairperson. For operational and administrative space and changes that may affect air traffic operations, the AF and AT Division Managers share the decision making authority and shall cosign the CCD. The following actions may be taken on an NCP:

- a. Approve as written and issue a CCD which establishes a new baseline or describes actions for accomplishing the configuration change to an existing baseline
- b. Disapprove with reasons clearly stated in the CCD
- c. Approve with specific, non-substantive changes to the NCP and issue a CCD clearly stating changes. If substantive changes are required, an amended case file/NCP shall be processed
- d. Defer action pending the availability of additional information or the completion of an action item providing clarification of the issues. Responsibility for providing further information or completing an action must be assigned to a specific person/

organization with a specific due date. Action on an NCP shall not be indefinitely deferred.

- e. Transfer NCPs with issues remaining unresolved 60 days after an AWP RCCB meeting to the cognizant national level CCB unless specific action is being taken by the AWP RCCB Chairperson to resolve the issues by the next RCCB meeting.

A CCD may be appealed by the OPR or an organization impacted by the CCD as described in the AWP RCCB Operating Procedures.

## 6.0 CHANGES TO THE CHARTER

This charter shall only be changed with the approval of the AWP RCCB and the NAS CCB. All changes shall be drafted and published by the AWP Executive Secretary.

## 7.0 DELEGATION

The AWP RCCB may not charter subordinate CCBs without approval of the NAS CCB.

## APPENDIX

### A - CONFIGURATION ITEMS UNDER REGIONAL CCB CONTROL

The following configuration items (CI) shall be under the control of the AWP RCCB as specified below. Baselined CI's will be entered into the Master Configuration Index (MCI) and reflected in the NAS Subsystem Baseline Configuration and Documentation Listing, NAS-MD-001.

1. The AWP RCCB shall control the following baselines established by other CCBs within the guidelines specified:

- a. Space Management/As-Built Equipment Layout Drawings. The RCCB shall control all operational, administrative, and equipment space, including all equipment installations, moves and removals which will not violate the baselined target year configuration drawings for the following major facilities:

- 1) Air Route Traffic Control Centers (ARTCCs)/Combined Center Radar Approach Controls (CERAPs)/Area Control Facilities (ACFs)
- 2) Air Traffic Control Towers (ATCTs)/Terminal Radar Approach Controls (TRACONs)
- 3) Automated Flight Service Stations (AFSSs)
- 4) Air Route Surveillance Radars (ARSR-4s)

Site-specific transition drawings and regional transition plans addressing how each of the facilities will transition to the baselined target year configuration falls under AWP RCCB control but will not require an NCP to change. Site-specific transition drawings and regional transition plans shall be listed in Attachment B to the AWP RCCB Operating Procedures.

- b. ARTCCs/CERAPs/ACFs Critical Power Panel Drawings. The AWP RCCB shall control the critical power panel drawings detailing the actual connection and wiring of subsystems/equipment to the critical power panel when that connection and wiring is in strict accordance with FAA Order 6950.15, ARTCC Critical Load Circuits and Configuration and FAA Order 6950.2, Electrical Power Policy Implementation at NAS Facilities.

2. The AWP RCCB will establish and control changes to baselines, which will be reflected in NAS-MD-001, for the types of CI's listed below.



- a. Regional Equipment which Is Not Nationally Baseline/Maintained. The AWP RCCB shall be responsible for the following equipment within the Region:

- 1) Rehost Automation System at Edwards AFB TRACON.